



# Torrance County Commission

**Regular Meeting to be Held at:**  
*Administrative Offices of Torrance County*  
*Commission Chambers*  
*205 South 9<sup>th</sup> Street*  
*Estancia, NM 87016*

## AGENDA

May 9<sup>th</sup>, 2018  
9:00 A.M.

**Please Silence All Electronic Devices**

Call Meeting to Order  
Pledge of Allegiance  
Invocation

Approval of Minutes: April 25<sup>th</sup>, 2018 Regular Meeting  
Approval of Meeting Agenda  
Approval of Consent Agenda:  
1. *Approval of Checks*

### Public Requests:

At the Discretion of the Commission Chair. For Information Only (**No Action Can Be Taken**). Comments are limited to three (3) minutes per person on any subject.

### ACTION ITEMS\*:

#### **ITEMS TO BE CONSIDERED AND ACTED UPON**

Public Comment, each item: At the Discretion of the Commission Chair. Comments are limited to two (2) minutes per person.

### \*Public Relations:

1. Presentation: The Value of Right to Work for Torrance County – Carla Sonntag, President, New Mexico Business Coalition
2. Updates: a. Various County Departments b. Commission c. County Manager d. Other Boards or Land Grants (upon request) e. Forest Service

### \*Public Hearing:

As part of our efforts to keep residents, business owners, and other members of the public informed and involved in the decision-making process, the Torrance County Commission will hear the question of whether the Alcohol and Gaming Division of the New Mexico Regulation and Licensing Department should approve the proposed transfer of Liquor License No. 0373. The name and address of the Applicant/Licensee is Harold L. Crass, 5 Palomino Court, Edgewood, NM 87015. The current record owner of the license is H&C Properties, LLC, a New Mexico limited liability company and the current address is 20364 Old Route 66, Moriarty, NM 87035. The Applicant proposes to operate the license at 20364 Old Route 66, Moriarty, NM 87035. Please be present if you wish to support or oppose this item.

3. Transfer of Liquor License to Harold L. Crass

### \*Commission Matters:

4. Consideration of Salary Increases for Elected Officials
5. Consideration of Media Response:
  - a. Martinez Road Facebook Complaint
  - b. Future Media Inquiries Response Strategy
6. Discuss and Act Upon, Potential Renegotiation of Estancia Valley Solid Waste Contract

### \*Department Requests/Reports:

7. Proposal for Starting Pay Increase Restructure for Equipment Operator Position(s) – Leonard Lujan, Road Superintendent
8. Ratification of Memorandum of Understanding between Torrance County Emergency Management & the American Red Cross- Martin Lucero, EM
9. Volunteer Firefighters PERA Annual Reporting, District 1 – Lester Gary, Fire Chief
10. Request to Purchase Brush Truck for Dist. 4, Utilizing Donations – Lester Gary, Fire Chief
11. Resolution 2018- Line Item Transfers – Amanda Tenorio, Finance Director
12. Bid Award 2018-05R for the Counter Remodel Project – Admin Building
13. Contract between Torrance County and Albuquerque Office Systems
14. Framework for Regional Oil and Gas Operations Ordinance Information – Steve Guetschow, Planning & Zoning Director
15. Planning & Zoning Board Terms, Approval to Advertise for Appointees, Letters of Interest – Steve Guetschow, Planning & Zoning Director
16. FY18/19 Capital Outlay/Additional Staff Request(s), Presentations by Department, for Approval
  - a. Assessor & Treasurer Request for Delinquent Tax Specialist I – Field Position
  - b. Clerk Request for Live Web Site Software
  - c. Dispatch Request for Storage Shed
  - d. Dispatch Request for Remodel of Entryway to Training Room
  - e. Domestic Violence Request for Annual Operational Funds to Subsidize State Contract
  - f. Emergency Management Request for Dispatch Fence
  - g. Emergency Management Request for Deputy Emergency Manager
  - h. Manager Request for Operations Manager
  - i. Manager Request for Grant Coordinator
  - j. Planning & Zoning Request Vehicle Maintenance and Repair
  - k. Risk Management Request for Steamatic Environmental Cleaning Service HVAC System & Ductwork

**\*County Manager Requests/Reports:**

17. Request Approval to Pay Past Due Wal-Mart Card
18. Update on 2015 CDBG Planning Application

**Public Requests:**

At the Discretion of the Commission Chair. For Information Only (No Action Can Be Taken). Comments are limited to three (3) minutes per person on any subject.

**EXECUTIVE SESSION:**

***As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute Section 10-15-1, the Following Matters Will be Discussed in Closed Session:***

- a) Limited personnel matters pursuant to NMSA 10-15-1 H (2) regarding Dispatch Supervisor Salary

**\*Reconvene from Executive Session:**

**Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:**

- b) Consider and Act upon, if appropriate, Limited Personnel Matters regarding Dispatch Supervisor Salary

**\*Adjourn**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Torrance County Manager's Office at 205 9<sup>th</sup> Street Room 24 Estancia, NM 87016 (505) 544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including the agendas and minutes, can be provided in various accessible formats. Please contact the Torrance County Clerk's Office at 205 9<sup>th</sup> Street Room 1 Estancia, NM 87016 (505) 544-4350 if a summary or other type of accessible format is needed.